



LETTER OF APPOINTMENT

Dear Amreen Sultana,

Hi! Greeting from Mentebit Software Solutions.

We're delighted to extend this offer of employment for the position of "PHP Developer" with Mentebit Software Solutions . Your start date will be **18th November, 2021** and you would report to **Mr. Rohit Nehra** . Please find the attached terms and conditions of your employment.

Position - Your title will be "PHP Developer".

Working Schedule - This is a full-time position.

Your regular weekly schedule will be "**Monday to Saturday 9:30 AM- 6:30 PM**".

Salary - The Company will pay you a starting salary of "**CTC Rs. 96,000 Per Annum**" payable in accordance with the Company's standard payroll schedule.

This salary will be subject to adjustment pursuant to the Company's employee compensation policies.

Probation period

You will be working under a probation period of the first 45 days. There will be no paid leave for this period and you will not be able to get the leisure of full-time employees till you finish the probation period.

Privacy and Confidentiality Agreements

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to, and dissemination of employee personal information will be in accordance with privacy legislation.

Notice Period

You will need to serve the company for the next 45 days from the day of your resignation. There will be no paid leave applicable during your notice period. If you take any leave, your notice period will increase as per your leave days.

Conflict of Interest policy

While you are employed at this Company, you will not engage in any other employment, consulting, or other business activity (whether full-time or part-time) that would create a conflict of interest with the Company. By signing this letter of agreement, you confirm that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

The Company reserves the right to terminate the employment of any employee for just cause at any time without notice and without payment in lieu of notice.

The Company will be entitled to terminate your employment for any reason other than for just cause, upon providing to you such minimum notice (1 month) as required by law.

Upon your acceptance of this employment offer, Mentebit Software Solutions will provide you with the necessary paperwork and instructions.

We are all looking forward to having you on our team.

Best Regards,

Mukesh Sinha

Director

Mentebit Software Solutions

